

**CONFIDENTIAL****ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

OC-AMD Staff Notes - 25-29 June 1984 (U)

**FROM:**

C/OC-AMD

**EXTENSION****NO.****DATE**

3 July 1984

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S  
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/CO

05 JUL 1984

05 JUL 1984

2.

DD/CO

05 JUL 1984

05 JUL 1984

3.

OC-MLS

12 JUL 1984

4.

OC-EXA

5 JUL 1984

5 JUL 1984

5.

OC/OL/IMC

6.

7.

8.

9.

10.

11.

12.

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14.

15.

Archives

FORM 1-79 **610** USE PREVIOUS EDITIONS**CONFIDENTIAL**

GPO : 1983 0 - 411-632

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OC- 9995-84  
3 JUL 1984

MEMORANDUM FOR: Director of Communications

25X1 FROM:

[REDACTED]

Chief, Administrative Management Division, OC

25X1 SUBJECT:

OC-AMD Staff Notes - 25-29 June 1984 [REDACTED]

25X1 1. TTD instructor, [REDACTED] has been conducting a trial  
25X1 running of several self-programmed technical modules. The idea  
25X1 behind this project is to make available to EOD students material  
25X1 before beginning training in the normal EOD track. [REDACTED]

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25X1 SUBJECT: OC-AMD Staff Notes - 25-29 June 1984

25X1

25X1 9. OC-AMD/CDTG is exploring the possibility of a dedicated OC running of the OEE0-sponsored Urban Awareness Program conducted by  The training would take place in early fall and would be held at the Xerox International Training Center in Leesburg, Virginia.

25X1

25X1 11.  C/PAG, and  AFCA Processing Officer, returned from a two-week area familiarization TDY  Informal discussions were held regarding various administrative and assignment-related topics. Additionally, careerists were given a brief overview of the new "banding" concept and informed on new developments within the Agency and OC. All personnel seemed appreciative of the visit and it is felt that the TDY was beneficial to all concerned.

25X1 12. During the week, Panel N experienced no gains and a loss of 1 technician, who transferred to Panel E. Panel N remains at 12 assignable technicians over authorized ceiling resulting in a production strength of  During the same time, Panel D experienced 1 gain and 1 loss due to retirement. The Panel is currently 43 employees over authorized ceiling. These figures include the 130 EOD students that are not in a production status or available for assignment.

25X1 13.  AFCA Assignment Officer, completed his tour of duty with OC-AMD on 29 June.  has been selected for a rotational assignment to the Management Staff/DDA.

25X1

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25X1 SUBJECT: OC-AMD Staff Notes - 25-29 June 1984 [REDACTED]

25X1 14. [REDACTED] OP recruiter, visited  
OC-AMD on 28 June to discuss with the OC recruiters and Division  
25X1 Chiefs present and future OC requirements. [REDACTED] along with  
25X1 [REDACTED] AMD Personnel Officer, was given a tour of the  
25X1 [REDACTED] facility as an indicator of the type of skills a TCS  
25X1 operator performs. [REDACTED] departed with a new and fresh look  
25X1 of OC. [REDACTED]

25X1 15. During the month of June, OC entered on duty 12  
Telecommunications Specialists and 8 Electronic Technicians. [REDACTED]

25X1 16. A ceremony was held to honor [REDACTED] with the  
25X1 Certificate of Merit in recognition of his career performance with  
OC. Mr. Donnelly presented the award on 27 June 1984. [REDACTED]

25X1 17. For those employees who may be overweight, OMS is still  
strictly adhering to its weight standards for TDY or PCS medical  
approvals. This standard dictates that employees more than 33% over  
the normal weight for their height and frame will not be medically  
approved. [REDACTED]

25X1